

## © *Better SuperVision* Candidate Registration and Profile

January 31, February 1, 7 & 8, 2025

**SECTION 1 – Candidate Information**

**CLR Member**

**NON-CLR Member**

**Name:** \_\_\_\_\_ **Trade:** \_\_\_\_\_ **Years in Trade** \_\_\_\_\_  
(e.g. Carpenter, Electrician etc.) (Total)

**Current Position:** \_\_\_\_\_ **How Long?** \_\_\_\_\_ **Supervisory Experience:** \_\_\_\_\_  
(e.g., FMN, GF, Supt., Coordinator) (Current Position – Months? Years?) (Months? Years?)

**Section 2 – Company Sponsor & Candidate Mailing and Preferred Contact Information**

Company Name and **Complete** Mailing Address: \_\_\_\_\_ Candidate's **REQUIRED** Information:

\_\_\_\_\_ **Email Address:** \_\_\_\_\_

\_\_\_\_\_ **Cell Phone #:** \_\_\_\_\_

\_\_\_\_\_ **Union:** \_\_\_\_\_  
(primary associated union)

\_\_\_\_\_ **Collective Agreement:** \_\_\_\_\_  
(collective agreement you refer to)

Email: \_\_\_\_\_

Business Phone: \_\_\_\_\_ *(If you are a non-CLR member, an electronic copy of the collective agreement you refer to must be submitted with this form).*

**Section 3 – Candidate's Immediate Supervisor (Mentor) Information:**

The **©Better SuperVision** Supervisory Training Program includes post-classroom training. Each candidate will develop a Personal Learning Plan by using a Coaching Tool. The candidate and their immediate supervisor will select 3 – 5 competencies from the Coaching Tool to develop and will meet at least three times over a period of several months to evaluate progress.

Please provide the name, title/classification and contact information for this candidate's immediate supervisor, or if unable, the person who will perform this function.

\_\_\_\_\_ (name) \_\_\_\_\_ (title)

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Section 4 – Company or Sponsor Acknowledgement and Authorization:**

**Non-refundable Fee:** **CLR Member** - \$1,200 plus GST **Non-CLR Member** - \$1,500 plus GST

\_\_\_\_\_ Name (please print) \_\_\_\_\_ Title (please print) \_\_\_\_\_ Signature \_\_\_\_\_ mm / dd / yy

**Upon completion – please send to:**

Construction Labour Relations Association of BC  
 Email: [admin@clra-bc.com](mailto:admin@clra-bc.com) Phone: 604-524-4911

## ©BETTER SUPERVISION SUPERVISORY TRAINING PROGRAM POLICY

While this policy applies to the general participation of the *@Better SuperVision* Supervisory Training program, CLR reserves the right to amend or make exceptions to this policy at its sole discretion.

### PROGRAM ELIGIBILITY

Registered participants must be affiliated with a union that is a member of the BC Building Trades (BCBT) or the Bargaining Council of British Columbia Building Trade Union (BCBCBTU).

A maximum of sixteen (16) seats are available per program session. In any given session, there will typically be a limit of three (3) non-CLR member registrants.

CLR will, at its discretion, cancel a program session if a minimum of ten (10) seats are not registered for a given session. If a session is canceled by CLR, those who are registered will be offered the choice to either receive a full refund of the registration fee or a company credit and be moved to a waiting list for future sessions. Those on the waiting list will have the first right of refusal for any available seats in upcoming sessions.

### COST AND PAYMENT

The registration fee for the program covers the cost of the online component PIN, classroom time & materials, instructor fees, and administrative costs.

The registration fee for CLR members is \$1,200.00 plus GST.

The registration fee for non-CLR members is \$1,500.00 plus GST.

Registrations will be invoiced upon receipt of the registration form, and payment is due upon receipt of the invoice.

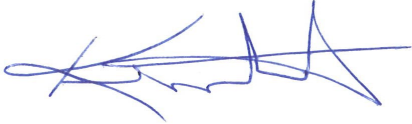
### CANCELLATIONS, TRANSFERS, AND CHANGES

- Cancellations received more than thirty (30) days prior to the scheduled start date are eligible for a full refund or company credit.
- Cancellations or transfers to a different class session between two (2) days to thirty (30) days prior to the scheduled start date are subject to a seventy-five dollar (\$75.00) cancellation fee per participant, for each change.
- No refund or credit will be granted for cancellations received less than two (2) days prior to the scheduled start date.
- The online component PIN for the program is non-refundable and non-transferable once the PIN has been redeemed.
- Substitutions are permitted up to seven (7) calendar days prior to the scheduled start date with the re-assigning of an unredeemed PIN to the substituting participant being subject to a seventy-five dollar (\$75.00) change fee.

Better SuperVision Supervisory Training Program Policy

- Company course credits expire after twenty-four (24) months from the date of cancellation.
- All cancellations and changes must be received in writing.

Signed:



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Ken McCormack, President & CEO

November 01. 2023

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Date